

# WISSETT PARISH COUNCIL

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## MINUTES OF THE ANNUAL MEETING OF THE PARISH AND WISSETT PARISH COUNCIL MEETING HELD ON THURSDAY 19<sup>th</sup> May 2016 AT 7.30PM IN THE VILLAGE HALL

**PRESENT:** Hannah Pretty (Chairman), Matthew Wetmore (Vice Chairman), Andrew Howlett, Paul Parry, Geoffrey Kiddy, Julian Harris, Camilla Prior.

**APOLOGIES:** Police, David Ritchie

**NOT PRESENT:**

**ALSO PRESENT:** Bill Simpson (Parish Clerk) and Tony Goldson (County Councillor). 0 Members of the public

### ANNUAL MEETING OF THE PARISH

Hannah Pretty read out the Chairman's report for the past year, copy attached. There were no questions arising.

### PARISH COUNCIL MEETING

#### **ELECTION OF CHAIRMAN AND ACCEPTANCE OF OFFICE:**

Hannah Pretty was elected Chairman and duly signed the acceptance of office. Mathew Wetmore was elected as Vice Chairman and duly signed the acceptance of office.

**DECLARATIONS OF INTEREST:** None

#### **MINUTES OF THE MEETINGS HELD ON 17<sup>th</sup> March 2016:**

Minutes of this meeting were signed as a true copy.

#### **REQUEST FOR DISPENSATIONS.**

Wissett Web was agreed for £100. Cheque raised and signed.  
Churchyard grant was agreed for £150. Cheque raised and signed.

#### **REPORTS:**

There was no report received from the Police, although this is now available online.

Tony Goldson advised on the Waveney Local Plan

VAS signs due back to Wissett September 2016.

Clerk gave out summary of April usage results.

Suggested we use VAS facing into village to measure speed out. Do in Sept.

Need to locate sites for police to approve for Community Speedwatch.

The verge, opposite The Plough to Mill Road, does not appear to be owned by anyone. Clerk to advise SCC that we will coppice in an effort to make safer.

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The community benefit from Light Source has been received.

The light in the car park has had a new sensor fitted.  
Additional lower light is on order, to be installed soon.

Solicitors are dealing with the land near Rumburgh. Further information is to be supplied by Clerk.

A new grit / salt bin has been bought and installed near the junction of The Street and Lodge Lane

SCC has confirmed they have no obligation to provide the road surface in Buntings Lane. If the residents and WDC wish to pay for any work, SCC may consider a modest contribution. SCC would need to approve any significant scheme.

The response to a possible community benefit for the installation of a mobile phone mast was discussed. Need to submit locations. Clerk to advise Church of possible opportunity for them to pursue.

The Community Council have proposed a location for a storage facility on the Village field. Size is approx 6m x 4m x 3.6m. Julian Harris to apply from the Parish Council for outline planning before final decision is made. All cost to be borne by the Community Council.

### PLANNING APPLICATIONS/DECISIONS:

None received.

It was agreed to readopt the current Standing Orders, Financial Regulations, Code of Conduct, and to accept summons to attend meetings via email.  
Clerk to check over all of these to ensure comply with any regulation changes.

### FINANCE:

The 2015/2016 BDO Audit forms were agreed by the Council and signed off by the Chair.

The Village Asset Register was reviewed.

The Budget was reviewed and accepted by the Parish Council.

### ACCOUNTS FOR PAYMENT:

Suffolk Ass. Of Local Councils	SALC subscription	£127.81
Mr W Simpson	Salary	£516.60
Wissett Parochial Church Council	Graveyard Grant	£150.00
Wissett Web	Wissett Web Grant	£100.00
EON	Field Electricity	£37.38
Westcotec Ltd	VAS Brackets	£120.00
John H Howlett	400Ltr grit bin	£146.45

Were all approved for payment and cheques signed.

Account balances at 10<sup>th</sup> May – Current £4,504.80 Deposit £27,335.40

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### **TO CONSIDER A HARD ROAD FINISH TO THE CAR PARK ENTRANCE**

It was resolved to budget for a cost of £1,000. Clerk to arrange site meeting with Highways to establish required work and advice before obtaining quotations.

### **CORRESPONDENCE/CIRCULARS:**

The Waveney Local Plan documents were shown and discussed at length. It was felt that there may be some misunderstanding of the contents. A note will be supplied for inclusion in the Wissett Web, and the Clerk will write to WDC outlining the position of the Parish Council.

A letter thanking Julian Harris for digging a small drainage trench in Buntings Lane was read.

An email suggesting a village litter pick was read, Clerk to respond.

### **MATTERS TO BE BROUGHT TO THE ATTENTION OF THE COUNCIL;**

The new Landlord of the Wissett Plough has asked to attend the next meeting. Clerk to advise them of date and put on agenda.

Community Council asked if the Parish Council would take a stall at the Village Fete in July and was agreed.

**DATE OF NEXT MEETING – Thursday 15<sup>th</sup> July 2016 at 7:30pm**

**Meeting closed at 9.30pm**

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## Annual Parish Meeting 19<sup>th</sup> May 2016

### Chairmans Report 2015/2016

#### **Finance:**

I can report that the Councils finances remain good with yearend closing balance of £2,750.80 in the current account and £7,335.40 in the saver account. There is a cheque to the value of £30.00 not presented prior to the financial yearend making the carried forward balance £2,720.8 for the current account

The Councils expenditure was £7,089.63 with income of £6,254.70. These figures are inflated due to errors in billing from EON, which have now been rectified. Without these errors expenditure was £5,170.39 and income £4,362.90. We also successfully reclaimed 3 years VAT at £576.62.

The precept for 2016/2017 remains at £3,395.00 and is unchanged from previous year.

#### **Developments over the year:**

Electricity has been provided to the village field and lighting to the car park. We are currently looking at adding lighting to the car park entrance, as well as installing a hard entrance.

Vehicle Activated Speed (VAS) signs have been used several times in the village. We are investing more monies into this scheme to increase frequency, as well as into the Speed-Watch Scheme, with volunteers being trained to use the "speed guns".

We have also purchased a dog waste bin, situated in Mill Road, and a new salt / grit bin, situated on the corner of The Street and Lodge Lane.

We did not complete the purchase of the allotment site as an asset to the village, as the cost from WDC became unacceptable.

We continue to investigate the sale of the approximate 2 acres of land owned by Wissett at the Rumburgh end of the village. This is now with Solicitors to establish legal ownership with the Land Registry.

The village website continues to be a source of Parish Council information.

#### **Grants:**

The Parish Council made grants of £150.00 for churchyard maintenance, £100.00 for the Wissett Web, and £459.92 for the Village Hall Committee to pay for the annual insurance.

#### **Chairman's thanks:**

I should like to thank all members of the Council and the Clerk for their help, support and time over the last year.

I would also like to thank County Councillor Tony Goldson and District Councillor David Ritchie for their continued support for the village over the last year.